

RESOLUTION FORM

FORMAT:

- The **Title** should clearly and simply state the main issue addressed by the resolution.
- The **Submitting member's name** and the name of any co-submitters must be provided.
- The **Whereas** clauses should paint a picture of why the topic should be addressed by the OBA. Whereas clauses are not voted on, instead they offer an explanation and the rationale of the resolution. Whereas clauses can describe the problem that the resolved clause is intended to address, explain how the resolved clause will correct the problem or otherwise defend or support the resolved clause. Each *Whereas* clause should be a single sentence in length. In general, there should be no more than two *Whereas* statements for each resolution.
- The **Resolved** clauses will become policy and are the most important part of the resolution. A *Resolve* clause may call on the OBA to take an action or adopt a policy, or both. Each *Resolved* clause should state an actionable request and make sense when read alone. It should be one sentence in length.

DATE: _____

TITLE: _____

SUBMITTED BY: _____

WHEREAS: _____

And WHEREAS: _____

Be it RESOLVED that _____

Moved by: _____ Seconded: _____